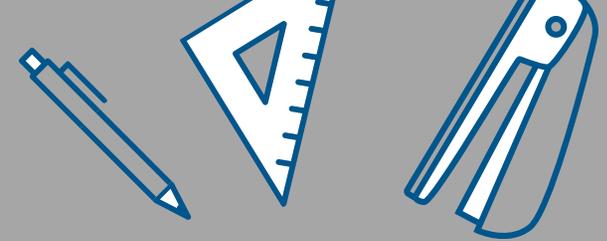


Empower Each Child to Design the Future



THANK YOU

Thank you for your willingness to volunteer with Lexington County School District One! We value and appreciate your commitment of time and energy to help our students and schools, and we look forward to working with you during this school year.

Within this brochure you will find information regarding your new Volunteer ID card, as well as guidelines for volunteers for any event associated with our District.

Any questions regarding your volunteer status or your ID card should be directed to your school's Volunteer Coordinator. Any questions regarding the guidelines listed in this brochure should be directed to your school's principal.

Contact: mgoff@lexington1.net with questions!



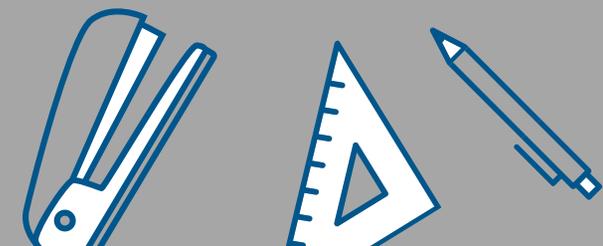
VOLUNTEER GUIDELINES

Lexington County
School District One

CONTACT US

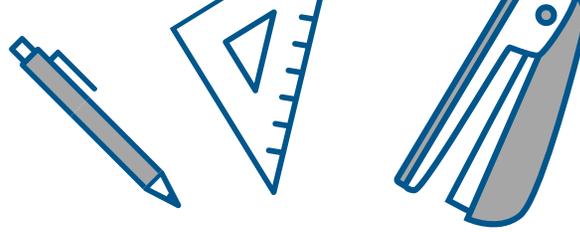
Lexington County School District One
100 Tarrar Springs Road
Lexington, South Carolina 29072

803-821-1000
www.lexington1.net



GENERAL GUIDELINES

1. Please arrive on time for a scheduled volunteer opportunity.
2. Give school personnel as much notice as possible if you are unable to fulfill your commitment. The scheduled event may need to be altered if a volunteer becomes unavailable.
3. Discussion with teachers and other staff should be focused on the volunteer work. Please arrange an appointment for a conference if you need to discuss your child's work, behavior, or progress.
4. Discussion regarding students should be limited to the staff member with whom you are working. Confidentiality for our students is very important. Do not speak about specific students or teachers in the community or on social media. If you have an issue with a staff member, please speak with the building principal. If you have concerns about a student, speak with the classroom teacher.
5. Report discipline and behavior issues to the teacher.
6. Volunteers should speak with school personnel about safety procedures regarding emergency situations.
7. Please do not bring other children (students and non-students, including infants and non-school aged children) with you when you are volunteering. Children not enrolled in the class attending the trip are not permitted to go.
8. Volunteers should refrain from using cell phones and other electronic devices during the time they are scheduled to supervise students.
9. Volunteers are expected to be role models to students. This includes behavior and attitude, as well as attire, use of language, and use of alcohol/tobacco.



FIELD STUDY GUIDELINES

- Please only take your assigned students where directed.
- Do not at any time leave the group with your own child to complete the field study on your own.
- Please do not allow a child to leave your supervision with another adult or parent before speaking with a staff member.

SCHOOL EXPECTATIONS

- You are only permitted to areas of the school in which you have been granted access.
- Please use the restrooms designated for adults.

Failure to adhere by the guidelines within this brochure may result in the suspension or termination of your approved volunteer status.



VOLUNTEER ID CARD

1. This ID card contains your name and is yours to keep for the remainder of the school year. You are not required to return it to the school.
2. This card will expire on June 30 of each year. On July 1 you will no longer be able to use this card and must reapply to volunteer for the next school year and receive a new card once approved.
3. When a Raptor sticker badge is unavailable, this card must be worn and visible at all times during the volunteer opportunity.
4. All volunteers are still required to sign in at the front desk if you are volunteering during school hours. You will be given a Raptor sticker badge to wear at all times while on campus.
5. If you are participating in an event after school hours, be prepared to present your picture ID to school personnel when asked in order to verify your identity. This is to ensure the safety of our students at all times.

PLEASE NOTE:

This card DOES NOT grant unsupervised access to any campus or building. This card also does not give free access to any sporting or arts event.

If you lose your volunteer ID card, you may contact your school's Volunteer Coordinator to obtain a replacement. The replacement cost is \$5.00.

<https://apps.raptortech.com/Apply/NjY0OmVuLVVT> Please go to this link to apply to be a volunteer at Red Bank Elementary.